



QueenBee

HALF MARATHON

BEE-U-TIQUE EXPO

FINAL INSTRUCTIONS

Empowered by:



queenbeehalf.com



Dear Exhibitor,

Thanks for your support of the 5th Annual Queen Bee Half Marathon! We are delighted to have you join us for the Kroger and P&G Bee-U-Tique Expo on Friday, October 12th and are looking forward to an exciting race weekend. We are expecting a record number of participants - the Half Marathon is officially sold out, and the 4 Miler is at 92% capacity.

Included are a few reminders about the schedule, parking, and move-in information. Please let us know if you have any questions.

Thanks again and we look forward to seeing you next week!



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LOCATION, MOVE-IN/OUT AND SHOW HOURS

EXPO LOCATION:

Duke Energy Convention Center
Exhibit Hall B
525 Elm Street
Cincinnati, OH 45202

BOOTH SET-UP:

Thursday, October 11: 1:00pm-6:00pm
Friday, October 12: 8:00am-10:00am

**Booth must be ready by 10:30am, we will have a
“soft opening” at 10:45am**

BEE-U-TIQUE EXPO HOURS

Friday, October 12: 11:00am – 8:00pm
Fashion Show 1p, 3p, 6p
Self Defense Demos: noon and 5pm

MOVE-OUT:

Friday, October 12: 8:00pm-10:00pm

All vendors must be completely moved out on Friday night

Please be courteous of the other shows and vendors during
move-in and move-out.

MOVE-IN

- You can unload your materials at the Convention Center's loading dock, located on Sixth Street between Elm and Plum (map below-red arrow). You will be able to park there temporarily to unload your vehicle, and then must move your car to a parking lot or garage.
- A limited number of carts will be available on a first come, first served basis for move-in and move-out.
- Please check-in at the exhibitor table located just inside the loading dock entrance and we will direct you to your booth.



MOVE-OUT

- Vendors must be completely moved out of the exhibit hall on Friday, October 12 by 10:00pm.
- The loading dock will open starting at 8:00pm for exhibitors to move-out and our limited number of carts will be available at this time. Please be courteous of other vendors and load your vehicles as quickly as possible.
- Meter parking is also available on the north side of Fifth Street between Central and Elm. There are ramps located in the front of the Convention Center and at the corner of Fifth and Central, if you would like to use this option.



PARKING

Parking Garages near the Convention Center:

- 6th Street Garage between Elm Street and Plum Street**
 - 6th Street Garage between Plum Street and Central Avenue**
- **There is a skywalk that connects both of these garages to the Convention Center

Flat Lot:

- 5th Street between Plum Street and Elm Street

Parking fees will apply at all lots

Free Parking Opportunity:

On both Thursday and Friday, you are able to park in the back lot of the Flying Pig Marathon Office (644 Linn Street Cincinnati, OH 45203). Enter the lot off Gest Street between 7th and 5th.

****Please let me know if you plan to use this option and we will provide specific instructions. ****

The lot is a less than $\frac{3}{4}$ of a mile walk from the Convention Center – just west of downtown. From the back parking lot, you will head east on Seventh and turn right on Central.



DIRECTIONS

From the North:

Take I-75 S to the 5th Street exit (left side exit). The Duke Energy Center is on your immediate left. Parking is available on 5th St. and Plum St. Additional parking can be found by turning left on Vine St. and left on 6th Street to a garage at 6th and Elm. If full, continue a short distance on Elm to left on George and there will be another garage at George and Plum.

Take 71 S to the Gilbert St. exit. Gilbert turns into 8th St. Left on Walnut. Right on 6th St. Parking garages on 6th St. by Elm and Plum Streets. Additional parking is also available on Central Ave. various surface lots. You can also take the 3rd Street exit, turn right on Vine and Left on 6th.

From the South:

Take I-75 N to the 5th Street exit in Cincinnati after crossing over the Ohio River on the Brent Spence Bridge. The Duke Energy Center is on your immediate left. Parking is available on 5th St. and Plum St. Additional parking can be found by turning left on Vine St. and left on 6th Street to a garage at 6th and Elm. If full, continue a short distance on Elm to left on George and there will be another garage at George and Plum. Additional parking is also available on Central Ave. various surface lots.

From the East:

Take Columbia Parkway to the 6th St. exit. Parking garages on 6th by Elm and Plum Streets.

From the West:

Take the 6th St. Viaduct off of River Road and follow the signs to 5th St. The Duke Energy Center is on your immediate left. Parking is available on 5th St. and Plum St. Additional parking can be found by turning left on Vine St. and left on 6th Street to a garage at 6th and Elm. If full, continue a short distance on Elm to left on George and there will be another garage at George and Plum. Additional parking is also available on Central Ave. various surface lots.

VENDOR HOSPITALITY

Breakfast/Coffee:

Thanks to the Duke Energy Convention Center and Spectra Food and Beverage, we will have coffee and light breakfast items (limited supply – first come, first served) available at 8:00am on Friday in the vendor hospitality area.

The Espresso Café (main lobby of Convention Center) will also be open during vendor move-in on Thursday and beginning at 8:00am on Friday if you would like to purchase coffee/pastries/snack items throughout the day.

Lunch – Friday:

Lunch will be provided to vendors beginning at 1:30pm, compliments of Roly Poly Sandwiches.



EXPO CONTACTS

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Please feel free to reach out to us with any questions prior to or during the Queen Bee Half Marathon Race Weekend. We will be on-site at the Expo at all times and would be happy to assist in any way.



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