



QueenBee

HALF MARATHON

BEE-U-TIQUE EXPO

FINAL INSTRUCTIONS

Empowered by:



Dear Exhibitor,

Thanks for your support of the 6th Annual Queen Bee Half Marathon! We are thrilled to have you join us for the Kroger and P&G Bee-U-Tique Expo and are excited for our new partnership with the Wellness Your Way Festival. Click [here](#) to learn more about the event and their programming throughout the day/weekend. This event will bring in additional foot traffic, making this our largest Queen Bee expo yet! As a vendor, you have the opportunity to take in the festival throughout the weekend. More information on how to redeem your complimentary admission is available in this packet.

We have also included are a few reminders about the schedule, parking, and move-in information. Please let us know if you have any questions.

Thanks again and we look forward to seeing you next week!



LOCATION, MOVE-IN/OUT AND SHOW HOURS

EXPO LOCATION:

Duke Energy Convention Center
525 Elm Street
Cincinnati, OH 45202

BOOTH SET-UP:

Wednesday, October 9: 1:00pm-6:00pm
Thursday, October 10: 9:00am-6:00pm
Friday, October 11: 8:00am-10:00am

****Booth must be ready by 10:30am, we will have a
“soft opening” at 10:45am****

BEE-U-TIQUE EXPO HOURS

Friday, October 12: 11:00am – 7:00pm
Fashion Show 1:30p, 3p, 6p

MOVE-OUT:

Friday, October 11: 7:30pm-10:00pm

****Please note :There is a concert scheduled as part of the
Wellness Your Way festival on Friday until 7:30pm. Due to this
event, we ask that you not move out until the conclusion of the
concert. The dock space and carts will not be open or
accessible until this time (7:30pm).**

****All vendors must be completely moved out on Friday night****

MOVE-IN

- You can unload your materials at the Convention Center's loading dock, located on Sixth Street between Elm and Plum (map below-red arrow). You will be able to park there **temporarily** to unload your vehicle, and then must move your car to a parking lot or garage.
- A limited number of carts will be available on a first come, first served basis for move-in and move-out.
- Please check-in at the exhibitor table located just inside the loading dock entrance of Hall B and we will direct you to your booth.



MOVE-OUT

- Packet pickup and the Bee-U-Tique Expo will conclude at 7:00pm, however, [move-out will not begin until 7:30pm.](#) Wellness Your Way is hosting a concert featuring Jewel until 7:30pm on Friday evening. We ask that you not break down your booth space until the conclusion of the concert. The dock space and carts will not be open or accessible until this time (7:30pm).
- The loading dock will open starting at 7:30pm for exhibitors to move-out and our limited number of carts will be available at this time. Please be courteous of other vendors and load your vehicles as quickly as possible.
- Meter parking is also available on the north side of Fifth Street between Central and Elm. There are ramps located in the front of the Convention Center and at the corner of Fifth and Central, if you would like to use this option.
- Vendors must be completely moved out of the exhibit hall on Friday, October 11 by 10:00pm.



PARKING

Parking Garages near the Convention Center:

- 6th Street Garage between Elm Street and Plum Street**
 - 6th Street Garage between Plum Street and Central Avenue**
- **There is a skywalk that connects both of these garages to the Convention Center

Flat Lot:

- 5th Street between Plum Street and Elm Street

Parking fees will apply at all lots

Free Parking Opportunity:

On both Thursday and Friday, you are able to park in the back lot of the Flying Pig Marathon Office (644 Linn Street Cincinnati, OH 45203). Enter the lot off Gest Street between 7th and 5th.

****Please let me know if you plan to use this option and we will provide specific instructions. ****

The lot is a less than $\frac{3}{4}$ of a mile walk from the Convention Center – just west of downtown. From the back parking lot, you will head east on Seventh and turn right on Central.



DIRECTIONS

From the North:

Take I-75 S to the 5th Street exit (left side exit). The Duke Energy Center is on your immediate left. Parking is available on 5th St. and Plum St. Additional parking can be found by turning left on Vine St. and left on 6th Street to a garage at 6th and Elm. If full, continue a short distance on Elm to left on George and there will be another garage at George and Plum.

Take 71 S to the Gilbert St. exit. Gilbert turns into 8th St. Left on Walnut. Right on 6th St. Parking garages on 6th St. by Elm and Plum Streets. Additional parking is also available on Central Ave. various surface lots. You can also take the 3rd Street exit, turn right on Vine and Left on 6th.

From the South:

Take I-75 N to the 5th Street exit in Cincinnati after crossing over the Ohio River on the Brent Spence Bridge. The Duke Energy Center is on your immediate left. Parking is available on 5th St. and Plum St. Additional parking can be found by turning left on Vine St. and left on 6th Street to a garage at 6th and Elm. If full, continue a short distance on Elm to left on George and there will be another garage at George and Plum. Additional parking is also available on Central Ave. various surface lots.

From the East:

Take Columbia Parkway to the 6th St. exit. Parking garages on 6th by Elm and Plum Streets.

From the West:

Take the 6th St. Viaduct off of River Road and follow the signs to 5th St. The Duke Energy Center is on your immediate left. Parking is available on 5th St. and Plum St. Additional parking can be found by turning left on Vine St. and left on 6th Street to a garage at 6th and Elm. If full, continue a short distance on Elm to left on George and there will be another garage at George and Plum. Additional parking is also available on Central Ave. various surface lots.

VENDOR HOSPITALITY

Thanks to our partners at Wellness Your Way, we will have a vendor hospitality area stocked with snacks and beverages throughout the day on Friday. We will provide a badge during check-in with instructions on how to access the space.

While we are not able to provide a lunch this year, we encourage you to visit the vendors at Wellness Your Way for additional samples and purchasing opportunities.

WELLNESS YOUR WAY PASSES

As a Queen Bee vendor, we would like to extend the opportunity for you and any guests to check out the Wellness Your Way festival and all associated programming throughout the remainder of the weekend. To redeem your complimentary tickets, please click [here](#) and enter promo code **QUEENBEE**.



EXPO CONTACTS

Nisha Jaga

Business Analysis and Insights Manager

937-403-5326

nisha@flyingpigmarathon.com

Nikki Broughton

Project Manager

513-520-4341

nikki@flyingpigmarathon.com

Taylor McCarthy

Intern

847-707-4263

Taylor.mccarthy@flyingpigmarathon.com

Please feel free to reach out to us with any questions prior to or during the Queen Bee Half Marathon Race Weekend. We will be on-site at the Expo at all times and would be happy to assist in any way.



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